



**Bergstan**  
South Africa

Consulting and Development  
Engineers (Pty) Ltd

t/a Bergstan South Africa  
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Date: 1 October 2024

## RESIDENT ENGINEER – JOHANNESBURG OFFICE BERGSTAN SOUTH AFRICA

Bergstan South Africa is looking for an Engineer's Representative responsible for Construction Monitoring, Contract Administration and Quality Assurance for project site work on multiple projects.

### Reporting: To the Office Manager – Bergstan Johannesburg Branch

#### KEY RESPONSIBILITIES

The successful candidate is expected to be responsible for multiple projects in different provinces within the country and will be responsible, amongst others, for the following:

- Ensuring on-site project implementation, adhering to quality, time, and cost requirements while complying with approved construction drawings, schedules, and specifications.
- On-site liaison for issue resolution between Client, Office Personnel and Contractor.
- Developing a comprehensive communication plan with Project Stakeholders.
- Handling project document control, correspondence, file maintenance and managing site office accounting activities.
- Reviewing contractor claims, providing technical information, making recommendations to the Client, and influencing Contractors for project goals regarding cost, schedule and quality.
- Coordinating and supervising coaching, mentoring and training of junior site staff.
- Maintain effective communication with stakeholders and facilitate effective team and client meetings.
- Quality Assurance Oversight and Coordination.
- Legal Compliance.
- Health, safety, and environmental Compliance.
- Supply chain management compliance for procurement and supervision of contracted service providers, sub-consultants, and specialists.
- Costing of civil engineering projects, including compilation of tender documents.

*Directors:* C B Beukes (Managing) PrTech(Eng) MDipTech G K Honeyman PrEng NHD: CivEng A Soeker Corporate Governance  
*Technical Directors:* C S Miller PrEng BSc BEng MBA C Nakar PrEng BSc(Eng)  
*Associates:* C Lawrence BSc(Eng) M Z Ortell BSc(Eng) A Salie NHD: CivEng  
*Consultants:* A T P Bishop PrEng PrCPM BSc(Eng) G N Clainos PrTech(Eng) MDipTech T Kuipers PrEng BSc BEng

Cape Town Tel: 021 487 4900  
Registration No: 1995/012011/07  
BBBEE: Level 1 Contributor

**KNOWLEDGE, SKILLS AND ATTRIBUTES**

- BSc or BEng or BTech in Civil Engineering.
- Registration as a Professional Engineer/Technologist (Pr Eng/Pr Tech Eng/ Pr Techni Eng) with ECSA will be an added advantage.
- Minimum of eight (8) years of relevant experience in construction projects, site supervision, and project engineering.
- Thorough working knowledge of specifications, Bill of Quantities (COLTO / COTO, SANS 1200, project specific etc.) and Conditions of Contract (SAICE GCC, FIDIC, NEC).
- Proficient Microsoft Project (or similar programming software) and Microsoft Office skills required. E.g. MS Word, MS Excel, MS PowerPoint etc.

**KEY TRAITS**

- Good oral, interpersonal & written communication skills.
- Proficient negotiation skills.
- Must be able to work in a team.
- Strict practice of confidentiality, personal responsibility and discretion.
- High resilience and adaptability.
- Self-starter. Effective independent work delivering high-quality results within constraints.
- Efficient management of multiple priorities under pressure.
- Proficient conflict management.
- Effective report writing, planning, and organisational skills.

**SALARY: Market-Related**

**Applications to be sent to: Mr. Cobin Beukes (E-mail: [cobin@bergstan.co.za](mailto:cobin@bergstan.co.za))**

**Closing Date: 31 October 2024**